

BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B⁺⁺) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Ref.No . Admn/B.Ed./9/2025

Date. 22.09.2025

INSTRUCTIONS FOR OFFLINE COUNSELING CUM ADMISSION

You are hereby informed that First offline counseling cum admission for B.Ed. Programme (Session: 2025-2027) will be conducted on 24.09.2025 in the College Campus.

Read the instructions carefully-

- Check your name in the 2nd counselling list in the website.
- If you are called for counselling, **you must attend and report your attendance** on 24.09.2025 at the **reporting time (11:00 a.m.- 12 noon)**.
- Your attendance in the counselling does not ensure your admission to the B.Ed. programme.
- **The students must prepare themselves for online payment (Net Banking, Debit Card) immediately after the counseling for admission.**
- **At the time for 1st semester admission require rupees 14,500/- + processing charges in your account.**
- **Bring the following original documents for Counseling cum Admission:**
 - 10th Class Certificate/ Admit Card for Age Verification.
 - Registration Certificate of the University of Calcutta, if the candidate applies as CU applicant.
 - Marksheet of Class X
 - Marksheet of Class XII
 - All Semester Marksheets of B.A./B.Sc.-Pass or Hons/B.E./B.Tech.
 - All Semester Marksheets of Post Graduate
 - OBC-A/ OBC-B/ SC/ ST / PWD Certificate, if applicable.
 - Proof of Nationality (Aadhar Card/ Voter's Card)

Note: *If the total marks or percentage or conversion formula of CGPA to percentage is not mentioned in your marksheet then you must bring relevant documents for calculating percentage.*

- **Photocopies required for Counseling cum Admission**
 - ✓ **Two Photocopies of Application Form**
 - ✓ **Two sets of Photocopies of all the documents** are required at the time of counseling cum admission.
- **Two Recent Passport Size Colour Photographs.**

Dr. Ruma Bhattayacharyya
Principal/ Secretary