

# BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B<sup>++</sup>) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Ref.No.: Admn/B.Ed./47/2023

Date. 05.10.2023

## **INSTRUCTIONS FOR OFFLINE COUNSELING CUM ADMISSION**

You are hereby informed that Third offline counselling cum admission for B.Ed. Programme (Session: 2023-2025) will be conducted on **09.10.2023** in the College Campus.

Read the instructions carefully-

- Check your name in the 3<sup>rd</sup> counselling list in the website.
- If you are called for 3<sup>rd</sup> counselling, you must attend and report your attendance on **09.10.2023 between 10:30a.m. to 11 a.m.**
- Your attendance in the counselling does not ensure your admission to the B.Ed. programme.
- The students must prepare themselves for online payment (Net Banking/ Debit Card/UPI) immediately after the counseling for admission.
- At the time for 1<sup>st</sup> semester admission require rupees 13,500/- + processing charges in your account.
- Bring the following original documents for Counseling cum Admission:
  - 10th Class Certificate/ Admit Card for Age Verification.
  - Registration Certificate of the University of Calcutta, if the candidate applies as CU applicant.
  - Marksheet of Class X
  - Marksheet of Class XII
  - All Semester Marksheets of B.A./B.Sc.-Pass or Hons/B.E./B.Tech.
  - All Semester Marksheets of Post Graduate
  - SC/ ST / PWD Certificate, if applicable.
  - Proof of Nationality (Aadhar Card/ Voter's Card)

**Note:** If the total marks or percentage or conversion formula of CGPA to percentage is not mentioned in your marksheet then you must bring relevant documents for calculating percentage.

- Photocopies required for Counselling cum Admission
  - ✓ Two Photocopies of Application Form
  - ✓ Two sets of Photocopies of all the documents are required at the time of counselling cum admission.
- Two Recent Passport Size Colour Photographs.

**\*\*N.B:** The Schedule may be changed due to Unavoidable Circumstances.

*Dr. Ruma Bhattacharyya*  
Principal/ Secretary