

# BIJOY KRISHNA GIRLS' COLLEGE, HOWRAH

A NCTE and NAAC accredited (B<sup>++</sup>) College

5/3, MAHATMA GANDHI ROAD, HOWRAH – 711 101.

Ref.No . Admn/B.Ed./39/2023

Date. 30.09.2023

## **INSTRUCTIONS FOR OFFLINE COUNSELING CUM ADMISSION**

You are hereby informed that Second offline counseling cum admission for B.Ed. Programme (Session: 2023-2025) will be conducted on **04.10.2023** in the College Campus.

Read the instructions carefully-

- Check your name in the 2<sup>nd</sup> counseling list in the website.
- If you are **called for 2<sup>nd</sup> counseling**, you must attend and report your attendance on **04.10.2023 at 11 am**.
- Your attendance in the counseling does not ensure your admission to the B.Ed. programme.
- **The students must prepare themselves for online payment (Net Banking/ Debit Card/UPI) immediately after the counseling for admission.**
- **At the time for 1<sup>st</sup> semester admission require rupees 13,500/- + processing charges in your account.**
- **Bring the following original documents for Counseling cum Admission:**
  - 10th Class Certificate/ Admit Card for Age Verification.
  - Registration Certificate of the University of Calcutta, if the candidate applies as CU applicant.
  - Marksheet of Class X
  - Marksheet of Class XII
  - All Semester Marksheets of B.A./B.Sc.-Pass or Hons/B.E./B.Tech.
  - All Semester Marksheets of Post Graduate
  - SC/ ST / PWD Certificate, if applicable.
  - Proof of Nationality (Aadhar Card/ Voter's Card)

**Note:** *If the total marks or percentage or conversion formula of CGPA to percentage is not mentioned in your marksheet then you must bring relevant documents for calculating percentage.*

- **Photocopies required for Counseling cum Admission**
  - ✓ **Two Photocopies of Application Form**
  - ✓ **Two sets of Photocopies of all the documents** are required at the time of counseling cum admission.
- **Two Recent Passport Size Colour Photographs.**

**\*\*N.B:** The Schedule may be changed due to Unavoidable Circumstances.

*Dr. Ruma Bhattacharyya*  
Principal/ Secretary